

**Draft Minutes of the Meeting of the  
INTERNATIONAL ETHICS STANDARDS BOARD FOR ACCOUNTANTS  
Held via Teleconference on January 31, 2013**

**Voting Members**

Present: Jörgen Holmquist (Chair)  
Isabelle Sapet (Deputy Chair)  
Helene Agélii  
Brian Caswell  
Robert Franchini  
James Gaa  
Caroline Gardner  
Gary Hannaford  
Peter Hughes  
Chishala Kateka  
Wui San Kwok  
Stefano Marchese  
Alice McCleary  
Marisa Orbea  
Kate Spargo  
Don Thomson

Apologies: Claire Ighodaro  
Reyaz Mihular

**Technical Advisors**

Tony Bromell (Ms. Gardiner)  
Liesbet Haustermans (Ms. Orbea)  
Tone Maren Sakshaug (Ms. Agélii)  
Andrew Pinkney (Mr. Kwok)  
Eva Tsahuridu (Ms. McCleary)  
Patrick Wanjelani (Ms. Kateka)

Jean-Luc Doyle (Ms. Sapet)  
Elbano de Nuccio (Mr. Marchese)  
Kim Gibson (Mr. Thomson)

Lisa Snyder (Mr. Caswell)  
Sylvie Soulier (Mr. Franchini)

**Non-Voting Observers**

Present: Richard Fleck (IESBA Consultative Advisory Group (CAG) Chair), and Seiya Fukushima  
Apology: Juan Maria Arteagoitia

**Public Interest Oversight Board (PIOB) Observer**

Present: Chandu Bhave

**IESBA Technical Staff**

Present: Ken Siong (Technical Director), Chris Jackson and Karlene Mulraine

## 1. Definition of “Engagement Team”

Mr. Holmquist welcomed participants to the teleconference, noting that the primary objective of the meeting was to consider the outcome of the January 21, 2013 IESBA Consultative Advisory Group (CAG) teleconference on the topic, and in light of the CAG discussion, take a final vote on the proposed revised definition of “engagement team.”

Mr. Franchini introduced the topic, summarizing the outcome of the Board discussion at the December 2012 meeting and the related interactions with the International Auditing and Assurance Standards Board (IAASB) at that meeting with respect to the direct assistance provisions of the proposed revised ISA 610.<sup>1</sup> He noted that the Board had tentatively agreed further changes to the definition of engagement team based on comments received following exposure. He also noted that the IAASB had tentatively agreed limited amendments to the direct assistance provisions in the proposed revised ISA 610 in light of respondents’ comments on the engagement team exposure draft.

Mr. Franchini and the Chair of the ISA 610 Task Force, Ms. Diana Hillier, then briefed the IESBA on the outcome of the CAG teleconference, noting that the CAG was overall supportive of the proposed revised definition as presented. They then summarized the main comments arising from the CAG teleconference as noted in the meeting material. IESBA members noted Mr. Franchini’s and Ms. Hillier’s report-back and had no further comments.

Ms. Hillier then summarized the next steps for the IAASB. She noted that the IAASB would be meeting on February 12-14, 2013 to consider the outcome of the IESBA’s final vote on the revised engagement team definition, prior to the IAASB taking a final vote on the direct assistance provisions in the proposed ISA 610.

Mr. Fleck concurred with Mr. Franchini’s and Ms. Hillier’s report-back regarding the CAG teleconference, noting the CAG’s overall support for the changes proposed to the engagement team definition.

### CONSIDERATION OF THE NEED FOR FURTHER CONSULTATION

The IESBA considered and concluded that there was no need to further consult on the proposed pronouncement through, for example, the issuance of a consultation paper, the holding of a public forum or roundtable, or the conduct of a field test of the proposed pronouncement.

### CONSIDERATION OF FURTHER ISSUES

The IESBA considered and concluded that there were no further issues raised by respondents, in addition to those summarized by the Task Force, which should have been discussed by the Board. Mr. Franchini confirmed that all significant matters identified by the Task Force as a result of its deliberations since the beginning of this project, and the Task Force’s considerations thereon, had been brought to the IESBA’s attention.

### APPROVAL

The IESBA approved the proposed revised definition as a final pronouncement with 16 affirmative votes out of the 16 IESBA members present.

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<sup>1</sup> Proposed ISA 610 (Revised), *Using the Work of Internal Auditors*

The IESBA assessed whether there was a need to re-expose the revised definition. The IESBA agreed that the changes made to the exposure draft were in response to the comments received from respondents and did not fundamentally represent changes of substance. The IESBA therefore determined that re-exposure was not necessary. Mr. Siong advised the IESBA that it had adhered to its stated due process in finalizing the standard.

The IESBA set the effective date for the revised definition to be for audits of financial statements for periods ending on or after December 15, 2014.

## **2. Next Meeting**

The next meeting of the IESBA is scheduled for March 11-13, 2013 in New York, USA.

## **3. Closing Remarks**

Mr. Holmquist thanked the participants for their contributions. He then closed the meeting.